

## ApplyTexas Application Received

Automated Initial email from GATS sent the night in which the application has been uploaded from ApplyTexas

Student cannot view their application in GADU until after they receive their Initial email that night.

5 days after Initial email: Incomplete Applicant Email (if applicable)  
Email includes a list of checklist items that are missing from application.

7 days later: Reminder #1 – Incomplete Email (if applicable)

7 days later: Reminder #2 – Incomplete Email (if applicable)

7 days later: Reminder #3 – Incomplete Email (if applicable)

## Application Decisions Entered

The following email notification are sent from GATS the night the status changes in Banner.

Your Graduate Application  
is Complete!

Graduate Application  
Withdrawn

Application Decisions  
(Accepted, Denied,  
Waitlist, Readmitted,  
Deferred)

Official Acceptance Letters are sent through U.S. mail with GC Welcome Brochure; Acceptance Letters for International students are printed out with GC Welcome Brochure and sent to the International Office to send with their I-20; Doctoral and some master's students are sent Agreement email from GATS that is received in the Graduate College Communication inbox.

2 days after Acceptance email: Specific Departmental Program email (signature and email "sent from" address may be the Graduate Advisor); content provided by department.

7 days after initial Acceptance email: Dean's Congratulatory email

7 days after Dean's Congrat's email: Intent to Enroll survey

**JULY:**  
Orientation  
Invitation emailed  
to all accepted  
students for Fall  
semester.

**VARIOUS TIMES:**  
Registration  
Reminder (to be  
turned off and on in  
GATS)

For a complete list of GATS communications, please go to  
SharePoint > Communication and Flow Chart. For template communication, please  
search the Subject of the email in the Graduate College Communication inbox.

## Admitted Students

The following is sent to admitted students following census day that does not come from GATS

Graduating Senior  
Final Transcript with Statement Needed (Extended Admissions)  
First-Time Enrolled in Thesis  
Currently enrolled student who registered as Graduate for graduate courses and then graduated with Master's degree  
Conditional admission tracking, review; update notices for admission status changes  
Notices and correspondence in regards to graduation applications and graduation  
Notices and correspondence in regards to workshops, events, deadlines, and titles for commencement program  
Notices and correspondence to doctoral students in regards to advancement to candidacy and other information  
Probation and suspension correspondence