

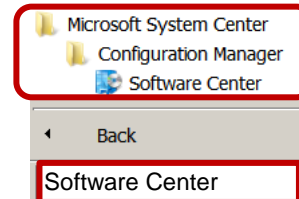
Banner Document Management Installing BDM Software for GATS

Software is required by WebXtender in order to view a document when using Internet Explorer.

Firefox and Chrome may be used to view documents but not for scanning and indexing. If you only need to view documents, and you use Firefox or Chrome exclusively, you do not need the contents of this document and no further action is needed.

To Access the Software Center

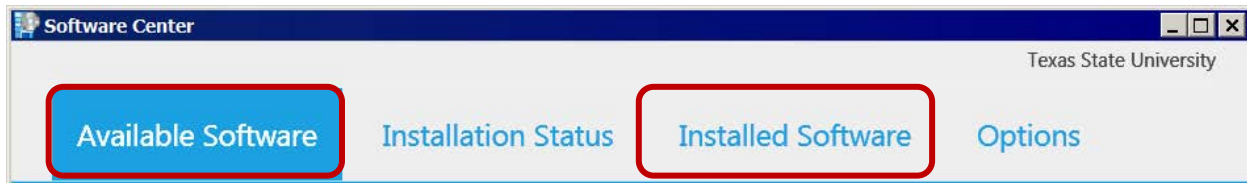
1. Go to **Start**.
2. Click **All Programs**.
3. Click **Microsoft System Center 2012**.
4. Click **Configuration Manager**.
5. Click **Software Center**.



OR

In the search box, type "Software Center"

The Software Center has 4 tabs. Available Software, Installation Status, Installed Software, Options.



The Software Center will open to the **Available Software** tab.

Find **Web Access Components and Add-ons Ver 7 SP 1** on the **Available Software** tab.

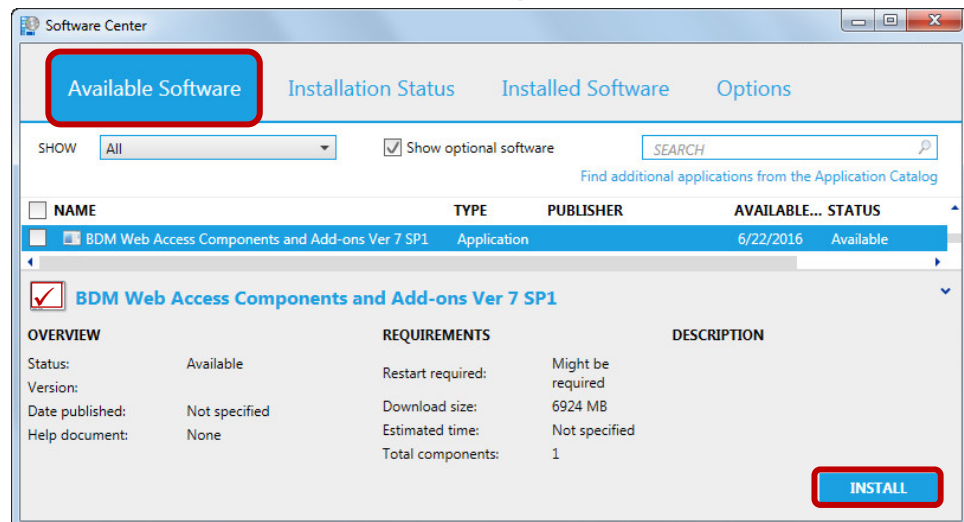
Continue with the next section **Install the ApplicationXtender Software Using the Software Center**.

Install the ApplicationXtender Software Using the Software Center

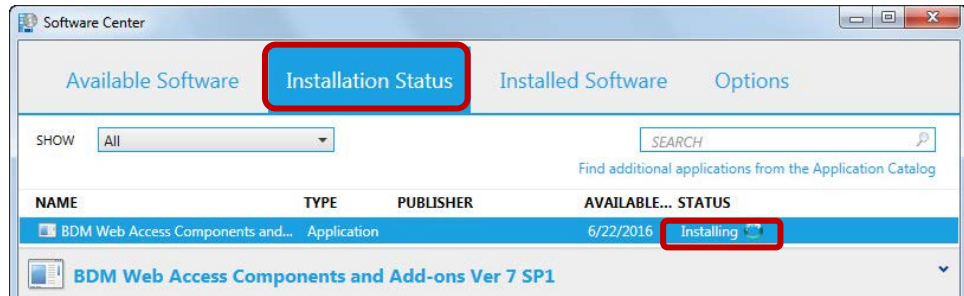
Ensure you are on the **Available Software** tab.

Click the box in front of **BDM Web Access Components and Add-ons Ver 7 SP 1** and click **Install**.

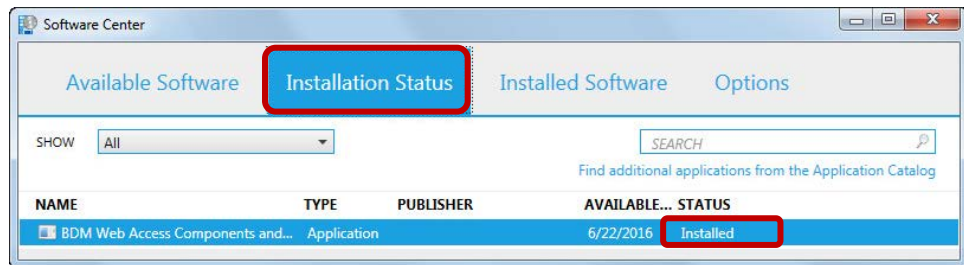
If you have **BDM Web Access Components and Add-ons Ver 7**, this process will uninstall the older version



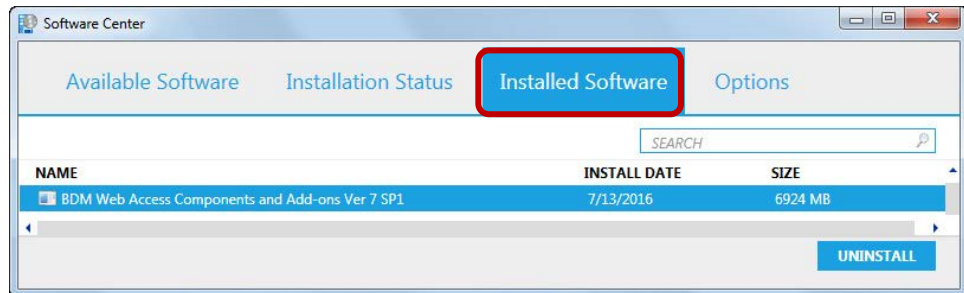
The **Installation Status** tab will display and the BDM software should be on the list with a Status of **Installing**.



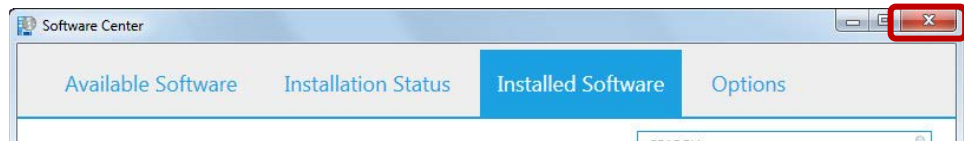
And finally, installed.



When the installation is complete, the BDM Software will display on the **Installed Software** tab.



Close the Software Center by clicking the X at the top right of the screen.



Be sure to test the software using the following instructions.

User Testing of the Installation

Open a document

Call up any document using either Banner or BDMS.

Open it.

If you see information about an ApplicationXtender file needed and prompted with "Allow" then click Allow.

If the document opens, all is well.

If any of the above fails, please notify BDM_Support@txstate.edu